

# Beaufort Highlights

## Town Manager's Work Program

### Quick View

#### "Trestle Walk" Project

The staff has met with the developers of the Mulberry Project and have received a favorable response from them to work with the town to establish a multi-use path. This discussion will be incorporated into the presentation on the pending Mulberry Rezoning and PUD cases.

#### Harbor & Waterways Master Plan

The H&W Advisory Committee conducted a public meeting on June 23rd and received public comment on the first draft of the Master Plan. The Committee is seeking further public feedback through a survey posted on the town website. The next public meeting is scheduled for July 25th. The Advisory Committee will receive additional public feedback and discuss any amendments to the plan based upon the survey results and the comments produced at the June 23rd meeting. The Plan is expected to be in final format no later than August 31st. The link to the Master Plan Survey can be accessed here: <https://www.publicinput.com/T7847>

#### Waterfront Asset Appraisals

As directed by the Board, I am seeking qualified firms to perform an appraisal of town owned assets surrounding the waterfront. It has also occurred to me that the BOC may be interested in quotes for Town Hall since this has been a topic of discussion. This will be included as an "alternate recommendation" for services.

#### Waterfront Lease

It is my intention to work with the BOC in the coming months to develop a strategy concerning the renewal of the waterfront lease. The Board's input is crucial and will be needed for us to develop a plan before the end of this calendar year.

#### CAMA Land Use Plan Integrated with Resiliency Plan

The Board of Commissioners has a workshop scheduled for Thursday, July 14th to review the Plan with staff. The BOC will be asked to call for a public hearing for August 8th.

#### Dredging Projects / Discussions with COE

Kyle met with representatives of the Corps of Engineers in May to discuss dredging operations. There were two items of discussion 1) Bulkhead Channel and 2) Beaufort Harbor. Kyle continues to communicate with the COE to express our dredging needs and as far as we know Bulkhead Channel (Range 1) is still scheduled to be dredged in July. The Snell also took core samples of Beaufort Harbor in late May to determine how/where those materials can safely be deposited. An environmental assessment will be required for this project. Kyle maintains regular communication with the COE to coordinate this project. Funding for Beaufort Harbor would come from the \$520K congressional appropriation we received this past spring.

#### Oceanview Cemetery Improvements

The Mayor and I met with Mark Eakes and Rachel Johnson in early June to discuss needed improvements at Oceanview Cemetery. The items we identified as needing to be addressed include the following: 1) we need to have the cemetery surveyed to lay out the remaining plots available for sale, 2) we need to price and install new benches, 3) we need to clean perimeter walls and pressure wash/paint the entry columns and signs, 4) we need to get a cost for installing a rod-iron fence around the perimeter of the cemetery, 5) we need to create a policy that prohibits the planting of trees and allows the town to remove dead/faded flowers, 6) we need a determination of what responsibility the town has for repairing graves and head stones 7) we need to determine what responsibility the town has for the internment of exposed graves/bodily remains, 8) we need to install better signage for the north and south sides of the cemetery, 9) we need to close off the "2nd entrance" to the cemetery on Ann Street, 10) we need to re-grade road surfaces and install gravel, 11) we need to conduct more frequent mowing and limb/leaf pick up. The staff is currently working to develop a budget to make these improvements and we will make a presentation to the BOC when we have developed a complete budget.



July 2022  
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#### Board of Commissioners' Upcoming Meetings

- 6 p.m. July 11 Regular Meeting
- 6 p.m. July 14 Special Meeting:  
Comprehensive/CAMA Land Use  
Plan Review
- 4 p.m. July 25 Work Session

#### UPCOMING EVENTS

##### Beaufort Farmers Market

Every Saturday 9 a.m.-1 p.m.

##### Art in the Park

1-3 p.m. Wednesday, June 13

##### Chat with the Chief

2 p.m. Thursday, July 14

##### Dog Walker Watch

6 p.m. Tuesday, July 26

##### Yo ho ho a bottle o' Run 5K

Saturday, Aug. 13

##### Beaufort Pirate Invasion

Sept. 23-25

For more information visit  
[www.beaufortnc.org/calendar](http://www.beaufortnc.org/calendar)  
and click on the event.

#### Upcoming King Tides

July 11-15

## Other Items of Business

- ▶ SRO Positions
- ▶ Godette Property
- ▶ Orange Street Paving Improvements
- ▶ Chestnut Street Minimum Housing Violation
- ▶ Affordable Housing
- ▶ NC BEMO Conference (Scheduled for August 2022 in Beaufort)
- ▶ Highway 70 Pedestrian Crossing Speeding on Live Oak and Other Locations Around Town
- ▶ Fire Station II Upgrades (Expected Completion in July)
- ▶ Fire Engine Acquisition/Purchase (Expected Delivery in July)
- ▶ National Park Service Lease
- ▶ Community Notification System called “Regroup” (look for updates from Rachel)
- ▶ Pickle Ball Courts
- ▶ North Carolina National Guard Cybersecurity Vulnerability Assessment
- ▶ Round-About at Live Oak and Highway 101
- ▶ Soussa-Wellons Property (water & sewer extensions, street construction)
- ▶ Waterfront and Historic District Management
- ▶ Creation of a “Dashboard” to show comparative revenues/expenditures in a format that the public can understand
- ▶ Appointment to the Morehead City–Beaufort Airport Authority Board
- ▶ Code Enforcement Concerns (e.g. Homes adjacent to Cedar and Orange Streets).
- ▶ Provide Monthly Code Enforcement Updates to the Board
- ▶ Beaufort Housing Authority Concerns
- ▶ Margaret Powell concerns regarding Oceanview Cemetery
- ▶ Signage for our Parks

## Wayfinding Project

I have been working with Rachel on this project and we anticipate making a presentation to the BOC in August.

## Space Needs Study

Greg Meshaw has taken the lead on this project. We have been waiting to move forward with any actual work since the funding was incorporated as part of the proposed FY 23 budget which has now been approved. A scope of services has been developed and Greg has had preliminary discussions with Oakley Collier Architects. We anticipate making a recommendation to the BOC to retain their services at an upcoming meeting.

## Cedar Street Paving

As presented by Greg earlier this week, the Town will make application for a Water Resources Development Grant for impervious concrete as part of the NCDOT paving project. This type of grant is administered by the Division of Water Resources which is part of the North Carolina Department of Environmental Quality. The grant parameters include a 50 percent matching limit which means that the Town will be responsible for providing \$195,500 of the (estimated) funding needed to construct the pervious pavement parking lanes. To that end, it is important to know that the Coastal Federation has committed to matching the Town’s contribution up to \$75,000 of the needed grant matching funds thereby reducing the Town’s estimated contribution to \$120,500. Should the Town be successful in obtaining grant funding, staff anticipates execution of the funding documents by November. Bidding and award of the work should then be complete by the end of 2022. Actual construction of the permeable pavement would likely be complete around March 2023. It is worth noting that the NCDOT Division Engineer has stated that he would prefer that their pavement work be postponed until such time as the pervious pavement is in-place. This means that the paving of Cedar Street would be pushed into NCDOT’s 2023 paving cycle regardless of whether the bioretention cells are completed in time for the paving to be completed by December 2022. Completion of the pervious pavement around March should however, dovetail with NCDOT’s start of the 2023 paving season in March

## Cedar Street Park

As directed by the BOC I will be working with Arey to follow up on this item with former Mayor, Richard Stanley

## LDO Re-Write and NCGS 160D Compliance

Funding for this project was included in the proposed FY 2023 budget. Kyle and his staff will move forward with this project now that the budget has been adopted, but no sooner than the CAMA Landuse Plan Update has been completed.

## USDA Funded Water and Sewer Infrastructure Projects

Greg informs me that the design and engineering is 90% complete. We anticipate the plans will go to the State of North Carolina for permitting review in August. Construction is anticipated in late winter or early spring of next year.

## Comprehensive Street Resurfacing Projects

This project is scheduled to begin at the conclusion of our USDA Funded Water, Sewer and Stormwater Improvement Projects. Funding mechanisms still need to be determined.

## High-Rate Infiltration Basin

Greg informs me that we are 75% complete with the design and engineering on this project.

## Creation of a Time-Line for Capital Projects

Rachel and I are working to publish a regular “Town Manager Report” for the BOC and the public. We expect to have the first edition produced within the next 30 days

## Water and Sewer Transfers

As part of the motion to adopt the FY 2023 budget, the Board decided to address the issue of water and sewer reimbursements to the General Fund through the creation of a committee to determine a methodology/policy for such transfers. I will be reviewing this with the Mayor to determine next steps toward accomplishing the goals of the Board and before the September 1st deadline.

## ADA Transition Plan

Kyle is working on the ADA Transition Plan. There has not been a lot of discussion on this item with the BOC, but the Town is required to have an ADA plan that sets forth specific goals to ensure we are compliant with State and Federal Regulations. I anticipate the staff will make a presentation to the BOC in August.

## Staff Updates Continued

### Planning & Inspections

- Staff is finishing up the revisions to the Comp/CAMA Plan as well as the Resiliency Plan. we hope to have these ready for the regular meeting on May 9.
- Meeting with developer of 801 Mulberry to discuss multi-use trail/path as part of trail project.
- Dredging – Bulkhead Channel “Range 1” still on schedule for mid-July.
- Draft Harbor Management Plan to be out soon and will be placed on Town website for public view.
- Revisions to “Draft” CAMA Plan & RCCP should be finished by June 10 and then will be presented to the Board for 30 days review period and placed on website for public review.
- Working with NCDOT on Cedar Street Park property acquisition.

### Administration

#### Human Resources

- Reviewing benefits and insurance options for all employees.
- Safety Committee will begin implementation of safety program.
- Onboarding software implementation.
- Succession planning .
- Personnel policies are at printer to be handled out to employees by end of June.

#### Public Information/Parks & Events

- Updating the Town’s Emergency Response Plan
- Working with event organizers & coordinating staff for upcoming events
- Monthly Newsletter
- Park signage and wayfinding signage