



CODE ENFORCEMENT COMPLAINT FORM

Town of Beaufort
Planning & Inspections Department
701 Front St
Beaufort, NC 28516

DATE: _____

COMPLAINANT/REPORTING PARTY:

Name: _____

Address: _____

Phone: _____

ADDRESS OF VIOLATION: _____

PROPERTY OWNER(S): _____

TENANT(S): _____

TYPE OF COMPLAINT: _____

It is important that you supply as much detail as possible. If you have photos or other related information that can be used as evidence of this violation, please submit them with this form. The submitted documentation will not be returned and will become part of the complaint file.

SIGNATURE _____

NOTE: *Anonymous complaints will not be accepted unless a serious threat to public health and safety exists. You may be required to testify in court if the need arises. Personal information provided to the Town of Beaufort by the reporting person(s) shall be confidential unless otherwise provided by law. If you have any questions, call Code Enforcement at 252-728-2142.*